

**PLANNING COMMITTEE**  
**(Wednesday 01<sup>st</sup> February 2016)**  
**SCHEDULE OF OUTSTANDING CONTRAVENTIONS**

1. This report presents the Schedule of Outstanding Planning Enforcement Contraventions. The report updates the position on those contraventions included on the previous schedule and those cases that have since been authorised. It is not a full list of enforcement cases. Please note that from 1<sup>st</sup> April 2012 all new complaints within the national park are being registered on the SDNP system. Those complaints received prior to 31<sup>st</sup> March 2012 will remain on the CDC system until the file is closed.

**Statistics as at 31<sup>st</sup> December 2016**

2.

<u>Case Numbers:</u>	CDC	SDNP cases (included in CDC figures but remaining on CDC system until closed)	SDNP cases (on SDNP system)	Total
On hand as at last report:	332	6	164	496
Cases received since last report:	76	0	40	116
Cases closed since last report:	106	0	63	197
Current number of cases on hand:	303	6	141	444

Notes

Following a spike in the number of cases received it is noted that CDC cases has returned to previously recorded averages for this quarter.

Current number of cases on hand include 34 cases awaiting determination of a planning application and 77 cases awaiting compliance with an enforcement notice/appeal determination (total 111).

3. Breakdown by year

Breakdown of the outstanding cases are as follows:

Outstanding cases logged Pre- SDNP registration	19
Outstanding cases logged in 2012 (CDC System)	6
Outstanding cases logged in 2013 (CDC System)	11
Outstanding cases logged in 2013 (SDNP System)	7
Outstanding cases logged in 2014 (CDC System)	22
Outstanding cases logged in 2014 (SDNP System)	9
Outstanding cases logged in 2015 (CDC System)	85
Outstanding cases logged in 2015 (SDNP System)	27
Outstanding cases logged in 2016 (CDC System)	159
Outstanding cases logged in 2016 (SDNP System)	99

4. Performance Indicators financial year 2016/17 CDC area only:

a. Acknowledge complaints within 5 days of receipt (332 complainants) 98.5%

- b. Time taken to initial visit from date of complaint:
  - Low within 20 days (187 Cases) 93%
  - Medium within 10 days (72 Cases) 95%
  - High with 2 days (7 Cases) 100%
  
- c. Time taken to notify complainants of action decided from date of complaint:
  - Low within 35 days (196 Cases) 99%
  - Medium within 20 days (76 Cases) 95%
  - High within 9 days (7 Cases) 100%
  
- d. Notices served within 10 days of authorisation (6 Cases) 100%  
between 01/10/16 – 31/12/16

5. Performance Indicators are not available for cases within the South Downs National Park

6. Notices Served.

Notices Served:	01 Oct - 31 Dec		Total in FY 2016/17	
	CDC	SDNP	CDC	SDNP
Enforcement Notices	5	4	21	13
Breach of Condition Notices	1		6	1
Stop Notices				
Temporary Stop Notices			1	
Section 215 Notices			3	
Section 225A Notices			2	1
High Hedge Remedial Notices				
Tree Replacement Notice				
Total	6	4	33	15

7. If Members have any specific questions on individual cases, these should be directed to the contact officer, Shona Archer, Enforcement Manager (01243 534547)

**OUTSTANDING CONTRAVENTIONS – SOUTH DOWNS NATIONAL PARK**

<b>CON NO. (Case Officer)</b>	<b>ADDRESS</b>	<b>DETAILS OF BREACH</b>	<b>Date of Notice</b>	<b>COMMENTS</b> EN = Enforcement Notice/BCN = Breach of Condition Notice HHRN = High Hedge Notice/TSN = Temporary Stop Notice SN = Stop Notice/HRN = Hedge Replacement Notice
BY/SDNP/15/ 00336/COU (Reg Hawks)	Land North of Junction B2138, Bury	Without planning permission the stationing of a mobile home for human habitation	06.08.15	EN BY/22 issued Appeal lodged and conjoined with planning appeal 14/0485/FUL – Public Inquiry (14/15.09.16) additional dates 08/09.12.16 Awaiting PINS decision
BURY/SDNP/ 16/00691/COU (Reg Hawks)	Land at Foxbury Farm West Burton Lane West Burton	Stationing of any further caravans or mobile homes and any works relating to installation of services and erection of buildings on the land	11.01.17	TSN/47 issued The notice will cease to be in effect on 08.02.17
EN/SDNP/16/ 00067/OPDEV (Steven Pattie)	Wassell Barn Streels Lane Ebernoe Petworth West Sussex GU28 9LD	Without planning permission the formation of hardstandings, access track and erection of buildings	05.08.16	Enforcement Notice EN/11 issued Appeal lodged – Written statements exchanged. Awaiting a date for an Inspector's site visit
FIT/SDNP/16/ 00017/OPDEV (Reg Hawks)	Redroof Tripp Hill Fittleworth Pulborough	Without planning permission the erection of a 2 metre high fence	23.09.16	EN FT/8 issued Compliance date 02.02.17

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FH/11/00487/ EAGRNP FH/10/00140/ ESHNP (Reg Hawks)	Land at Brackenwood Telegraph Hill Midhurst GU29 0BN	Change of use of the land to a mixed use comprising of equestrian use and agriculture, namely the keeping and training polo ponies	11.02.13	EN FH/22 Appeal lodged – Public Inquiry 11.06.13 - application for retention of the operational development refused (SDNP/13/1290/FUL). Appeal lodged. 15-17.10.13 and 08.11.13 – Planning Inquiry held 07.01.14 - Appeals dismissed/notice upheld with corrections and variations. Application to appeal to the High Court lodged 03.04.14 – Leave to appeal to the High Court refused. New compliance date of 03.10.14 13.04.15 - Planning application received for retaining some of the unauthorised development on site; Prosecution withdrawn pending outcome of fresh planning application. 14.09.15 - SDNP/15/01024/FUL - application refused. 28.06.16 – s78 appeal in progress 14.11.16 – appeal is allowed and planning permission granted for change of use of land to mixed agricultural and equestrian (dressage) use, retention of barn in reconfigured form, retention of horsewalker, washdown area, manure ramp, hay store, access track, parking and manoeuvring areas and exercise track and landscaping of the site in accordance with the terms of the application Ref SDNP/15/01024/FUL <b>Remove from next list</b>
FH/11/00487/ EAGRNP FH/10/00140/ ESHNP (Reg Hawks)	Land at Brackenwood Telegraph Hill Midhurst GU29 0BN	Construction of buildings, horse walker fencing, hardstanding, trailer ramp, access track, parking area and exercise track.	11.04.13	EN FH/23 Appeal dismissed, notice upheld with corrections/variations. As above – <b>Remove from next list</b>

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FH/10/00560/ EENGNP (Reg Hawks)	Land North East of Court Farm Miggs Lane Fernhurst GU27 3EZ	Erection of a dwellinghouse in the approximate position shown on the attached plan.	05.12.12	<p>EN FH/21 issued</p> <p>Appeal decision received – Enforcement Notice upheld</p> <p>New compliance date of 19.03.14</p> <p>04.04.14 – site visit revealed non-compliance</p> <p>10.07.14 – site visit - work started on dismantling the cabin</p> <p>24.09.14 – site inspection - doors and windows removed.</p> <p>04.02.15 – Longer compliance period requested as demolition works are taking place.</p> <p>28.04.15 – Site inspection revealed structure still standing albeit with no windows and empty.</p> <p>22.06.15 – letter before action sent;</p> <p>01.10.15 – owner confirmed site will be cleared by Monday 12 October 2015.</p> <p>20.10.15 – email stating works to remove the structure continuing.</p> <p>25.01.16 - Roof dismantled but works to remove the resulting materials from the land halted by poor ground conditions.</p> <p>30.03.16.- Compliance check revealed no change;</p> <p>28.06.16 – Letter before action;</p> <p>23.09.16 – no response from proprietor. Deferred for site visit</p> <p>02.12.16 – site visit showed no further works undertaken.</p> <p>05.01.17 – prosecution papers forwarded to Legal Services</p>

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FU/08/00230/ EWSTNP (Shona Archer)	The Old Post Office Southbrook Road West Ashling Chichester West Sussex PO18 8DN	Untidy building and land	04.02.11	<p>S215 Notice issued</p> <p>09.10.13 – Defendant was found guilty in their absence. The court imposed the maximum fine of £1,000 together with a victim surcharge of £100 and costs of £438.65</p> <p>No further contact with the owner and so notice of intended action displayed on site</p> <p>29.9.14 - works in default are being considered. This action has now been approved by SDNP.</p> <p>02.12.14 – The initial quote for work to be undertaken is £26,784 inc VAT against the works required in the s215 notice and additional work to prevent further decay at the rear of the building. Potentially this is a building at risk Two further quotes secured.</p> <p>13.04.15 – meeting held on site with representatives from SDNP. The Parks Heritage Officer considers the building is in a very poor state of repair and stability. Urgent works to LB to be considered.</p> <p>23.04.15 - Officers from CDC and SDNP carried out a full assessment of the property. Access to the building was made under powers of entry.</p> <p>08.07.15 – The SDNPA considers it necessary to take Direct Action and issue an urgent repairs notice. An internal meeting to discuss this has taken place; awaiting information from SDNP</p> <p>01.10.15 – Meeting with SDNP. Officers have been asked to consider costs associated with carrying out basic works to make good the property as opposed to full repair works and the risks associated with each option.</p> <p>09.02.16 – meeting with SDNP officers arranged to decide action to be taken.</p> <p>16.1.16 – works of compliance to commence on site</p>

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FU/08/00230/ EWSTNP (Shona Archer)	The Old Post Office Southbrook Road West Ashling Chichester West Sussex PO18 8DN	Cont'd		18.03.16 – site visit with SDNPA officers to assess building. Owner was not present but access to garden land was achieved in part. Quotes to be obtained to clear the garden for Direct Action to be considered by SDNPA. 12.05.16 – internal access gained by notice accompanied by SDNPA, HBA and CDC Surveyor 30.06.16 – site visits continuing with contractors for bids for direct action. 27.09.16 – Bids received and considered and in light of the estimates received the contractors have been asked to consider a reduced schedule of works to focus on key elements which would bring about an improvement to the condition of the land and building. 16.01.17 – appointed contractor to start work of compliance
FU/SDNP/16/ 00496/OPDEV (Shona Archer)	Land south of Braefoot, Southbrook Road, West Ashling	Without planning permission, change of use of the land for stationing of a mobile home for the purposes of human habitation	19.12.16	EN FU/63 issued Compliance date 30.07.17
HART/SDNP/ 15/00447/ OPDEV (Shona Archer)	Land and Building South of Clarefield Copse Dumpford Lane Nyewood South Harting	Without planning permission for formation of a hardstanding	09.05.16	EN HT/24 issued Appeal lodged – Written Representation. Awaiting start letter

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KD/SDNP/13/ 00153/COU (Reg Hawks)	Stroods A272 Croucham Lane To Linfold Road Strood Green Kirdford Billingshurst	Without planning permission use of the land as residential garden land in association with the dwelling	19.09.16	EN KD/23 issued Planning application ref: SDNP/14/04141/FUL –refused on 24.03.16, s78 appeal lodged. Written statements exchanged. Awaiting date for Inspector’s site visit
KD/SDNP/13/ 00153/COU (Reg Hawks)	Stroods A272 Croucham Lane To Linfold Road Strood Green Kirdford Billingshurst	Without planning permission the erection of a tennis court with a chainlink fence and a greenhouse	19.09.16	EN KD/24 issued Compliance date 31.01.17 As above
LURG/SDNP/ 15/00549/ BRECON (Reg Hawks)	High Hampstead High Hamstead Lane Lurgashall Petworth West Sussex GU28 9EX	Breach of condition-not in accordance with the approved plans	03.08.16	BCN LG/12 issued Compliance date 04.11.16 Enforcement held in abeyance pending the outcome of application SDNP/16/04220/LIS
LURG/SDNP/ 14/00448/COU (Steven Pattie)	Northurst Farm Dial Green Lane Lurgashall Petworth West Sussex GU28 9HA	Without planning permission the change of use of the land to use as garden land in association with the dwellinghouse.	16.09.16	EN LG/14 issued Appeal lodged – Written Representations



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LUR/SDNP/15/00361/COU (Reg Hawks)	Old Hearne Farm, Jays Lane, Lurgashall	Without planning permission, the erection of a building and laying of a stone pavement.	16.09.16	EN LG/13 issued Appeal lodged – Hearing procedure conjoined with s78 appeal under ref: SDNP/16/04559/FUL
LURG/SDNP/14/00479/LB (Reg Hawks)	1 The Quell Cottages Quell Lane Lurgashall	Unauthorised works to a Listed Building		12.10.16 authorised for prosecution proceedings. 06.01.17 – Case heard at Worthing Magistrates' Court – defendants found guilty. 12.01.17 – Sentencing, fine imposed of £2,000 to owner and £1,000 to builder. Costs given in full and split equally between the parties: total costs: £3,323.51 and £1,661.95 respectively
MID/SDNP/14/00463/LB (Shona Archer)	Midhurst Grill 37 North Street Midhurst West Sussex	Without Listed Building Consent the infilling of the rear court yard area with a structure	09.06.16	LBEN MI/13 issue Compliance date 20.10.16 23.11.16 – site visit carried out. Compliance achieved. <b>Remove from next list</b>
MID/SDNP/14/00463/LB (Shona Archer)	Midhurst Grill 37 North Street Midhurst West Sussex	Without Listed Building Consent the attachment of a plastic banner and lighting units and painting of a shop front	09.06.16	LBEN MI/14 issue Compliance date 20.10.16 23.11.16 – site visit revealed non-compliance with this notice. 13.01.17 – letter to leaseholder with last warning to comply with this notice
MID/SDNP/16/00204/OPDEV (Shona Archer)	Flat 2 Thomand House North Street Midhurst	Without planning permission the formation of a door opening and installation of a steel balustrade	21.12.16	EN MI/16 issued Appeal lodged – awaiting start letter

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NC/SDNP/14/ 00373/OPDEV (Reg Hawks)	Land west of Stillands Shillinglee Road Northchapel	The creation of an earth bund	22.01.15	EN NC/14 issued Appeal dismissed with variation to compliance period only; New compliance date 20.05.16 6.7.16 - site visit revealed non-compliance; letter before action to be sent. The land owner has requested more time to submit an application to carry out alterations to the shape and height of the bund. 03.10.16 – application made valid ref: SDNP/16/04550/FUL. Awaiting determination
NC/SDNP/16/ 00402/ADVERT (Emma Kierans)	Northchapel Post Office and Stores A283 Hillgrove Lane to Luffs Meadow Northchapel	Unauthorised display of advertisement structures	13.09.16	Section 225A notice issued Compliance date 12.10.16 Notice complied with. <b>Remove from next list</b>
SE/SDNP/15/ 00136/OPDEV (Reg Hawks)	Manor Farm Singleton Chichester West Sussex	Without planning permission the creation of a sand school/riding area	05.06.15	EN SE/3 issued Appeal lodged – Written Representation The appeal is dismissed and the notice is upheld but the period for compliance is increased New compliance date of 23.11.16 Application submitted for change of use to riding area SDNP/16/02967/FUL 09.09.16 – application permitted. Works conditioned to commence by 09.01.17 and completed within 5 months following the date of completion. 26.10.16 – letter sent to confirm details of the condition. New compliance date 09.06.17

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SJ/SDNP/16/ 00334/COU (Shona Archer)	The Old Studio Bridgefoot Lane Stedham West Sussex GU29 0PT	Without planning permission, change of use of the land/building to use as a single dwellinghouse	09.01.17	EN SJ/24 issued Compliance date 20.08.17
SN/SDNP/14/ 00351/OPDEV (Steven Pattie)	12 Greenfields Sutton Pulborough	Without planning permission the formation of an access and engineering works to create a hardstanding	18.05.16	EN SN/2 issued Compliance date 29.09.16 Compliance site visit arranged for 30.09.16 - Notice partially complied with. 21.12.16 – notice complied with <b>Remove from next list</b>
SN/SDNP/15/ 00301/ BRECON (Shona Archer)	1 Sutton Hollow The Street Sutton	Without planning permission the erection of a dwellinghouse	18.08.16	EN SN/3 issued Compliance date 29.03.17 Appeal lodged – awaiting start letter
STED/SDNP/ 16/00120/COU (Shona Archer)	Minsted Heath Barns Minsted Lane, Minsted Stedham	Untidy Land	27.06.16	Section 215 Notice SJ/23/S215/25 issued Compliance date 25.10.16 26.1.17 - Site visit scheduled

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TL/SDNP/14/00 462/BRECON (Reg Hawks)	River Farm Brookfield Lane Tillington Petworth	Stationing of mobile homes and caravans for seasonal workers	15.11.16	BCNEN TL/2 issued Compliance date 28.03.17 Appeal Lodged – Awaiting start letter

Chichester District Cases:

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BI/14/00270/ CONADV (Reg Hawks)	The Barnyard Birdham Road Birdham	Prosecution for displaying unauthorised advertisements		15.01.15 – Prosecution papers forwarded to Legal Services 29.01.15 – Prosecution authorised 22.05.15 – Court hearing. Defendant made an application for Advertisement Consent which was refused in May 2015. Matter adjourned to 28th August 2015 for trial 28.08.15 – Court hearing. Defendant pleaded guilty. The Court noted the guilty plea and gave an absolute discharge. Court costs £200 (contribution basis). 01.09.15 – letter before action sent by Legal Services requiring full compliance by 01.11.15; 14.01.16 – unauthorised sign moved away from road frontage but remains on display. 14.03.16 - Meeting held with the occupiers and agent. They were advised to remove the unauthorised signs along the road and submit a suitable scheme for a single sign that would be more in keeping. 13.1.17 – prosecution action has not secured removal of the signage; further enforcement action to be considered and discussed with legal services

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BI/15/00139/ CONSH (Shona Archer)	Land North West of Premier Business Park Birdham Road	Prosecution for non- compliance with TSN's 40 and 41 (all owners)		21.10.15 - prosecution papers sent to Legal Services 18.11.15 – statements amended in accordance with instructions form Legal Services. 05.01.16 - Affidavit prepared in conjunction with further application for Injunction. 04.03.16 – Hearing date given as 4 <sup>th</sup> April 2016 at Worthing 08.4.16 – all persons who have expressed interest in the land are now included in the application for an Injunction. No interim injunction at this time. June 2016 – Legal services have approached the court to request a hearing date. July 16 – Site visit showed increase in occupancy of the land and an increase in the amount of hardsurfacing and means of enclosures present on the land August 16 – Legal confirmed that the majority of the landowners have given undertakings to the court September 16 – consideration to be given to the commencement of a prosecution for the offences committed 7-9 <sup>th</sup> February 2017 – Public Inquiry –Committee Rm 1
BI/15/00194/ CONTRV (Shona Archer)	Land North West of Birdham Farm, Birdham Road, Chichester	Without planning permission the stationing of a mobile home for the purposes of human habitation	06.05.15	EN BI/23 issued Appeal lodged – Public Inquiry 07.04.16 – Committee Rm 1 Linked to s78 appeal re BI/15/01287/FUL 04.12.15 – s78 appeal withdrawn 13.01.16 – s174 appeal withdrawn. New compliance date:13.07.16 July 2016 – caravan remains on the land and occupied by a new landowner. Prosecution to be considered. Public Inquiry to be held on 7,8 & 9 February – EPH Comm Rm2

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BI/15/00194/ CONTRV (Shona Archer)	Land North West of Birdham Farm, Birdham Road, Chichester	Without planning permission the stationing of a mobile home for the purposes of human habitation	06.05.15	EN BI/24 issued Appeal lodged – Public Inquiry scheduled for 07.04.16 has been cancelled by PINs Enforcement Ground (g) appeal linked to s78 appeal re BI/15/01288/FUL Public Inquiry to be held on 7-9.02.17
BI/15/00139/ CONSH (Shona Archer)	Land North West of Premier Business Park Birdham Road Chichester	Without planning permission erection of a stable building	10.08.15	EN BI/29 issued with compliance date of 21.12.15 04.04.2016 – at court it was found that the land has changed hands for a fourth time since the acquisition of the land came to the attention of this authority. July 2016 – stables remain on the land and in use by the new landowner. 09.01.17 - prosecution to be considered but pending outcome of the Public Inquiry
BI/15/00139/ CONSH (Shona Archer)	Access track and hardstanding -land North West of Premier Business Park, Birdham Rd	Without planning permission excavation, deposit of hardcore and erection of gates and fences	21.09.15	EN BI/30 issued Appeal against the notice is linked to the s78 appeal and will now be heard at Inquiry in February 2017
BI/15/00139/ CONSH (Shona Archer)	Land North West of Premier Business Park Birdham Road	Without planning permission, change of use of the land to a mixed use as a residential caravan site, for the storage of caravans and the keeping of horses	03.03.16	EN BI/31 issued Compliance date 14.10.16 SN BI/32 issued Effective from 05.03.16 Public Inquiry to be held 7-9 <sup>th</sup> February 2017

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CC/14/00033/ CONADV (Shona Archer)	Heamoor Pizza 9 St Pancras Chichester	Attachment of a fascia advertisement board to the front façade	14.10.14	LBEN CC/124 issued Compliance date 25.01.15 01.10.15 – authority to prosecute obtained 02.10.15 – legal services to be instructed 14.10.15 – authorised to commence prosecution 26.01.16 – Court Hearing. Defendants did not attend court. Proceedings held in abeyance in order to locate freeholders. 05.04.16 – No known address for the landowners. As a result there is no one to prosecute in this matter as officers have no up-to-date contact details for them. 04.07.16 – case to be reviewed and direct action considered. 27.09.16 – Request sent to Contact Services to quote for the removal of the sign from the front elevation of the property. 12.1.17 – this matter needs to be reviewed
CC/15/00331/ CONCOM (Shona Archer)	46 South Street Chichester	Without planning permission, the removal of the ground floor shop front doors, bay windows and fascia and the construction of a replacement shop front, fascia panels and insertion of an extractor unit and grill on the north elevation building		EN CC/127 issued Appeal now withdrawn. 28.09.16 - variation in compliance period from 3 to 9 months from date appeal withdrawn whilst application submitted to redevelopment shop front under 16/03681/FUL. New compliance date 12.04.17



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CC/15/00409/ CONBC (Shona Archer)	3 Pound Farm Road Chichester West Sussex	Without planning permission the change of use of a garden building to a dwellinghouse	01.08.16	EN CC/132 issued Appeal lodged – Written Representation
CC/15/00086/ CONBC )	Unit 8 Chichester Trade Centre Quarry Lane Chichester West Sussex	Breach of condition in that more than 40% of the net floor area being used for ancillary retail.	02.08.16	BCN CC/131 issued Compliance date 13.09.16 22.9.16 – agent advised that the floor area is for trade only purposes but notes that it is not divided in a traditional 40/60% split 12.1.16 – expediency of taking further action is to be considered
15/00216/ CONSRV (Shona Archer)	Flats at St Martins House St Martins Chichester West Sussex PO19 1NN	Without planning permission the erection of 2 satellite antenna in a conservation area	23.08.16	EN CC/129 issued Compliance date 04.11.16 09.11.16 – site visit showed partial compliance by the removal of one dish Notice complied with <b>Remove from next list</b>
CC/12/00451/ CONADV (Shona Archer)	Benjamin James Hair Vision Unit 1 Market Cross House 1 Cooper Street Chichester West Sussex PO19 1EB	Without planning permission the installation of a fascia signage	23.08.16	EN CC/130 issued Compliance date 04.01.17 Notice complied with <b>Remove from next list</b>

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CC/16/00089/ CONBC (Steven Pattie)	44 East Street Chichester	Breach of condition – location and appearance of refuse bin storage	31.08.16	BCN CC/133 issued Notice complied with <b>Remove from next list</b>
CC/15/00018/ CONBC (Shona Archer)	Wildwood 30 Southgate Chichester	Without Listed Building Consent the installation of a kitchen extractor and three louvre vents	17.10.16	LBEN CC/134 issued Compliance date 28.03.17 <b>Notice withdrawn 29.11.16</b>
CC/15/00018/ CONBC (Shona Archer)	Wildwood 30 Southgate Chichester	Breach of condition the retention of the store/covered yard and WC in perpetuity	17.10.16	BCN CC/135 issued Compliance date 18.02.17 <b>Notice withdrawn 29.11.16</b>
CH/14/00181/ CONMHC (Shona Archer)	Field West of Five Oaks Newells Lane Chichester West Sussex	Without planning permission the laying of hardcore and the stationing of a mobile home for the purpose of human habitation	09.12.14	EN CH/49 issued Appeal lodged – Hearing date 10.12.15. Appeal dismissed New compliance date of 15.09.16 11.10.16 - Site inspection 07.11.16 – prosecution papers to Legal Services 22.11.16 – authority given to proceed with prosecution 18.01.17 – Further evidence to be gathered through Interview Under Caution with occupier
CH/14/00181/ CONMHC (Shona Archer)	Field West of Five Oaks Newells Lane Chichester West Sussex	Use of the land for the stationing of a mobile home for human habitation	09.12.14	Stop Notice CH/50 issued with EN CH/49 See above

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CH/11/00538/ CONBC (Reg Hawks)	Five Oaks Stud Farm, Newells Lane, West Ashling Chichester	Without planning permission erection of a building	07.08.15	EN CH/52 issued Appeal lodged – Written Representation Appeal dismissed New compliance date 20.11.16 12.1.16 – building in process of being lowered in compliance with notice
CH/15/00151/ CONDWE (Reg Hawks)	Land at Cockleberry Farm Main Road Bosham	Without planning permission, change of use of the land to use for the stationing of a mobile home for human habitation	17.08.15	EN CH/51 issued Came into effect on 28 September 2015. Linked to CH/53 because Inspector concluded the development is operational development –see CH/53 below. <b>Remove from next list</b>
CH/15/00151/ CONDWE (Reg Hawks)	Land at Cockleberry Farm Main Road Bosham	Without planning permission, the erection of a dwellinghouse	17.08.15	EN CH/53 issued Appeal lodged – Written Representation. Appeal dismissed New compliance date 25.11.16 17.01.16 – use as a dwellinghouse has ceased - continue monitoring to check full compliance with notice
CH/14/00399/ CONMHC (Reg Hawks)	Cockleberry Farm Main Road Bosham West Sussex PO18 8PN	Without planning permission, change of use of the land to a mixed use comprising commercial uses, equine and the stationing of 4 no. mobile homes for the purposes of human habitation	04.08.16	EN CH/54 issued Compliance date 15.03.17 Appeal lodged – Written representations linked to s78 appeal against refusal of 16/01902/PA3P

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E/14/00348/ CONCOU (Steven Pattie)	107 First Avenue Almodington Batchmere	Without planning permission, change of use of the land to the storage of caravans, caravan trailers, boats and domestic items	14.12.15	EN SY/63 issued Appeal lodged – written representation Enforcement upheld with variation New compliance date 22.12.16 05.01.17 – partial compliance achieved. Continue monitoring to check full compliance with the notice
EWB/16/00016 CONHH (Steven Pattie)	1 Seafield Way East Wittering	Without planning permission the erection of a shed forward of the principle elevation	27.10.16	EN EW/40 issued Compliance date 06.02.17 Development remove prior to service of the notice <b>Remove from next list</b>

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FU/15/00237/ CONTRV (Shona Archer)	Land south of the Stables, Scant Road East West Ashling	Without planning permission, creation of a hardstanding, deposit of waste and infilling of a ditch	23.07.15	EN FU/59 issued Appeal lodged – Written Representation 06.07.16 – appeal dismissed and EN upheld with the compliance period extended to 6 months providing time for determination of (s.78) appeal under ref: 15/02504/FUL. New compliance date 06.01.17. 13 January 2017 – awaiting outcome of planning appeal for use of land as a Gypsy Site (10 pitches)
FU/15/00237/ CONTRV (Shona Archer)	Land south of the Stables, Scant Road East West Ashling	Importing of waste and use and compaction to create a hardstanding	29.07.15	SN FU/60 issued. Notice becomes effective 01.08.15 02.10.15 - Prosecution Proceedings instigated against contravention of the notice 09.11.15 – authority given to prosecute. 11.12.15 – Magistrates’ Court Hearing further court attendance on 26.01.16 5.1.16 – officers were contacted by Mr Michael Connors who gave details of his legal adviser. Mr Connors stated that his son Miley owns the land and not him. He also stated that the works were done outside of the 28 day period of the notice. 25.02.16 – application lodged to withdraw prosecution from Mr Michael Connors. Requirement to re- commence prosecution. 12.04.16 – No further action until the appeal against the issue of the above enforcement notice has been determined. 6.7.16 – appeal dismissed and EN upheld with the compliance period extended to 6 months to provide time for planning (s.78) appeal to be determined under ref: 15/02504/FUL. Hearing 12.10.16 - New compliance date 06.01.17 13.1.17 – as above

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HN/09/00331/ CONENG (Reg Hawks)	Land at Garnet Cottage Hunston Road Chichester PO20 1 NP	Without planning permission change of use of land to the storage of a mobile home and builders rubble and/waste	23.08.10	EN HN/17 & HN/18 issued 14.04.14 – Hearing into non-compliance with EN adjourned as defendant did not attend. Matter re-listed for 19.05.14 for trial. Defendant failed to appear. Warrant for arrest issued; 04.09.14 – Site visit. Most of the rubble removed means partial compliance with the notice has been achieved. 01.10.14 - Site visit carried. The landowner's health is an issue and instructions are awaited in respect of Power of Attorney; 11.2.15 – New resident at the property visited EPH, they were unable to demonstrate their authority to act on the owners behalf. 04.07.16 – No response received from the landowner or his tenant. 18.1.17 – letter sent to the landowner and occupier with a Human Rights form to gather information to reassess the personal circumstances involved in this case

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HN/12/00216 CONMHC (Reg Hawks)	Garnet Cottage Hunston Rd Hunston PO20 1NP	Change of use of the land to the stationing of a mobile home for the purposes of human habitation	10.01.13	EN HN/20 issued Compliance date 21.08.13 08.01.14 - Site visit carried out. Mobile home still in situ. 16.01.14 – letter requesting compliance with the notice 10.02.14 – Human Rights audit conducted 07.07.14 – Case under review because the occupier of the mobile home is acting as a house keeper/carer for the landowner who’s health is an issue; 04.09.14 – site visit – no change from above. 01.10.15 – It has been difficult to engage with persons about this matter. Prosecution of MH occupier to be considered. 12.04.16 – Due to failure of the landowner or their representative to engage with this authority, it is proposed to consider the personal circumstances of the occupiers of the mobile home before considering the expediency of taking further action. 18.1.17 – as above

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HN/15/00068/ CONBC (Reg Hawks)	Barn North Of Hunston Dairy Farm Hunston West Sussex	Breach of condition – non-implementation of visibility splays	31.08.16	BCN HN/22 issued Compliance date 01.10.16 for details. Then within one month of receiving the Council's written approval implement the plan and details. 28.09.16 – contravener contacting WSCC Highways for advice and may submit application for relief from condition. 18.01.17 – Letter before prosecution sent
HN/15/00068/ CONBC (Reg Hawks)	Barn North Of Hunston Dairy Farm Hunston West Sussex	Breach of condition – hours of operation	31.08.16	BCN HN/23 Compliance date 01.10.16 Application 16/03286/FUL received for extending hours of operation on Saturdays - pending consideration
NM/15/00375/ CONBC (Shona Archer)	Land North Of Fisher Common Nursery Fisher Lane North Mundham West Sussex	Without planning permission, change of use of a building to a dwellinghouse	03.08.16	EN NM/21 issued Appeal lodged – Public Inquiry – awaiting dates
NM/15/00375/ CONBC (Shona Archer)	Land North Of Fisher Common Nursery Fisher Lane North Mundham	Without planning permission, the erection of a dwelling	03.08.16	EN NM/24 – notice issued in the alternative Appeal lodged – Public Inquiry – awaiting dates



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O/15/00277/ CONHH (Reg Hawks)	Tapners Barn Marsh Lane Merson Oving	Without planning permission the erection of an extension	23.11.15	EN O/23 issued Appeal lodged – Written Representation Appeal dismissed New compliance date 20.12.16 Notice complied with. <b>Remove from next list</b>
PS/10/00761/ CONMHC (Reg Hawks)	Land north of Ifold Copse (Nell Ball Farm) Dunfold Road Plaistow	Change of use of the land for the mixed use for agriculture and stationing of a mobile home for purposes of human habitation	24.10.12	EN PS/43 issued Appeal lodged – Hearing held on 16.04.13 (Old Court Room) 03.07.13 – Appeal dismissed and EN upheld. New compliance date 04.01.14 01.04.14 – application made for retention of the mobile home as permanent dwelling 14/00460/FUL; 22.05.14 - application refused – prosecution action recommenced for failure to comply with PS/43 22.09.14 – letter from Legal making it clear that defendants have a deadline of 4 weeks to submit a planning application; 20.11.14 – revised application submitted 14/03983/FUL 08.07.15 – matter to be returned to court 01.10.15 – response from legal awaited; 20.03.15 – refused - 14/03983/FUL for retention of existing mobile home as a permanent dwelling. 18.09.15 - S78 appeal lodged 20.09.15 – prosecution deferred pending outcome of s78 planning appeal. 22.03.16 – s78 appeal dismissed 22.06.16 –letter before action and continue with prosecution. 07.10.16 - First Hearing in Magistrates Court 02.11.16 – Site visit revealed mobile home removed from the land. Compliance achieved. <b>Remove from the next list.</b>

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PS/13/00214/ CONAGR (Reg Hawks)	Land north of Ifold Copse (Nell Ball Farm) Dunfold Road, Plaistow	The erection of a food preparation and egg packing bldg, workshop & two container storage buildings	29.08.13	EN PS/46 issued Appeal decision received – enforcement notice upheld; New compliance date 08.01.15 25.03.15 – site visit confirmed non-compliance with the notice 04.06.15 – prosecution papers forwarded to Legal Services 04.08.15 -authorisation to proceed with prosecution 13.01.16 – prosecution action deferred until 12.02.16 pending discussion with planners to submit fresh application. 22.06.16 – case conference with Legal. Legal instructed to re-commence prosecution proceedings. 07.10.16 – First Hearing in Magistrates Court 02.11.16 – site visit revealed compliance achieved. <b>Remove from next list</b>
PS/14/00378/ CONCOM (Reg Hawks)	Land north of Ifold Copse (Nell Ball Farm) Dunfold Road, Plaistow	The erection of a building (kitchen/food preparation unit)	22.01.15	EN PS/53 issued Compliance date 05.09.15 09.09.15 – site visit showed non-compliance with the notice 11.09.15 – letter before action sent 23.11.15 – Prosecution paperwork forwarded to Legal Services 22.12.15.- Authorised to proceed with prosecution proceedings. 13.01.16 – prosecution action deferred until 12.02.16 pending discussion with planners to submit fresh application 22.06.16 – case conference with Legal. Legal instructed to re-commence prosecution proceedings. 07.10.16 – First Hearing in Magistrates Court – adjourned to 09.12.16 - deferred to 06.01.17 pending further site visit; 04.01.17 – site visit revealed compliance achieved. <b>Remove from next list</b>

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PS/13/00015/ CONAGR (Reg Hawks)	Crouchland Farm, Rickmans Lane, Plaistow	Without planning permission, change of use of the land from agriculture to a commercial biogas plant	15.07.15	EN PS/54 issued Appeal lodged – Public Inquiry originally scheduled for 24.09.16-04.10.16. The full extent of the planning issues to be considered at the Inquiry will depend on the outcome of current CLU appeal under ref: WSCC/036/15/PS 12.05.16 - HEARING in connection with unrestricted use of the biogas plant and equipment. 22.06.16 – appeal decision letter published re CLU appeal - APP/P3800/15/3137735. Appeal part allowed/part dismissed. 23.06.16 – PINS confirmed a date for the s78 & s174 appeals to be rescheduled for 25.04.17 – 04.05.17 – Binsbury College, Pulborough
PS/13/00015/ CONAGR (Reg Hawks)	Crouchland Farm Rickmans Lane Plaistow	Without planning permission, the installation, construction, engineering operations and deposit of earth in connection with a commercial biogas plant	15.07.15	EN PS/55 issued Appeal lodged – Public Inquiry originally scheduled for 24.09.16-04.10.16. The full extent of the planning issues to be considered at the Inquiry will depend on the outcome of current CLU appeal under ref: WSCC/036/15/PS 12.05.16 – Hearing in connection with unrestricted use of the biogas plant and equipment. 22.06.16 – appeal decision letter published re CLU appeal - APP/P3800/15/3137735. Appeal part allowed/part dismissed. 23.06.16 – PINS confirmed a date for the s78 & s174 to be rescheduled for 25.04.17 – 04.-05.17 Binsbury College, Pulborough

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O/15/00380/ CONCOM (Shona Archer)	India Gate Merston Oving Chichester West Sussex PO20 1EH	Without planning permission the erection of a wooden extension	04.08.16	EN O/24 issued Compliance date 15.11.16 12.1.17 – notice complied with <b>Remove from next list</b>
SB/14/00313/ CONMHC (Shona Archer)	Land to the North of Marina Farm Thorney Road Southbourne	Without planning permission the stationing of a mobile home for the purposes of human habitation.	20.10.15	EN SB/111 issued Appeal lodged – Hearing 01.06.16 14.07.16 – Appeal dismissed. New compliance date 14.01.17 16.01.17 – compliance visit showed notice had not been complied with. Letter before action sent, prosecution papers to be compiled
SB/15/00274/ CONCOU (Shona Archer)	Reedmans Yard Prinsted Lane Prinsted Emsworth Hampshire PO10 8HS	Change of use of the land to a mixed use comprising agriculture and the storage of cut logs, two x touring caravans, a 4x4 vehicle, a derelict car, window frames and doors, waste building materials and four trailers.	03.11.16	EN SB/110 issued Compliance date 15.06.16 16.06.16 – compliance visit carried out. At this there has been an improvement in the condition of the land overall. Further site visit arranged with the Environment Agency w/c 11.07.16 22.9.16 – site inspected. Land is used as a builders yard as approved in 1979; agricultural buildings used to shelter horses; tractor vehicles in the enclosed yard area; cut timber stored in the open to the west of the buildings; no control over what vehicles can access the land or at what time. A green storage tank placed on top of the buildings will be removed. Case to be reviewed with legal services. 13.1.17 – Further PCN issued with covering letter

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SB/16/00176/ CONCOU (Emma Kierans)	Land East of Inlands Road, Inlands Road, Nutbourne	Without planning permission, the use of three metal shipping container buildings	15.12.16	EN SB/114 issued Compliance date 25.07.17
SB/16/00122/ CONHH (Emma Kierans)	Mayfair 20 The Drive Soutbourne	Without planning the construction of a wooden single bay car port building	19.12.16	EN SB/113 issued Compliance date 30.07.17
SB/16/00331/ CONBV (Reg Hawks)	Thornham House Prinsted Lane Prinsted Emsworth	Without planning permission the construction of a tennis court	12.01.17	EN SB/115 issued Compliance date 23.05.17
SI/14/00397/ CONMHC (Reg Hawks)	Land at Church Farm, Church Farm Lane Sidlesham	Without planning permission, change of use of the land to the stationing of a mobile home for the purposes of human habitation	14.09.15	EN SI/68 issued Appeal lodged – Written Representation Appeal dismissed with a compliance period of 7 months New compliance date 22.03.17
SI/15/00157/ CONMHC (Reg Hawks)	Land south of Green Lane Piggeries, Ham Lane Sidlesham	Without planning permission, stationing of a mobile home for the purposes of human habitation	13.05.15	EN SI/67 issued Appeal – hearing held 09.02.16. - EN upheld with variation in the time period for compliance; 3 year planning permission granted for 2 no. touring caravans on the site and to build a day room. By 21.4.17 the mobile home, cesspool and track are to be removed from the land

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SY/15/00074/ CONHH (Shona Archer)	47 Wellington Road Selsey Chichester	Without planning permission to erection of a dwellinghouse	25.11.15	EN SY/62 issued Appeal lodged – Written Representation. Appeal dismissed New compliance date 13.03.17
SY/15/00177/ CONHH (Steven Pattie)	Portsoy 16 Bonnar Road Selsey Chichester PO20 9AT	Without planning permission the erection of an extension	14.12.15	EN SY/63 issued Compliance date 25.07.16 27.9.16 – Letter to owner to be sent advising that prosecution proceedings will now be instigated. Notice held in abeyance until determination of application 16/03696/DOM
SY/14/00304/ CONHH (Steven Pattie)	100 Beach Road Selsey Chichester PO20 0SZ	Without planning permission the erection of a fence over 1 metre in height adjacent to a highway	13.05.16	EN SY/65 issued Compliance date 24.08.16 Appeal lodged – Written Representation
SY/15/00376/ CONADV (Shona Archer)	Unit 2 Sherrington Mews Ellis Square Selsey Chichester	Discontinuance Notice	02.08.16	Discontinuance notice SY/66 issued Compliance date 11.10.16 Appeal lodged – Written Representations

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SY/15/00371/ CONCOU (Shona Archer)	East Beach Evangelical Church 6 Marisfield Place Selsey Chichester West Sussex	Without planning permission laying of hardstanding, ramp handrail, building, cladding gate and fence	27.07.16	EN SY/67 issued Appeal lodged – Hearing 28.11.16 – exchanged statements 21.12.16 – appeal held in abeyance – appellant to provide s106 Unilateral Undertaking specifying obligations to the LPA
SY/15/00341/ CONBC (Shona Archer)	Land North West Of Park Road Selsey West Sussex	Breach of condition – compliance with the construction management plan	05.08.16	BCN SY/68 issued Compliance date 05.09.16 Site visits ongoing to check full compliance with the BCN
WE/15/00135/ CONWST (Reg Hawks)	Land west of The Bridle Lane Hambrook	Without planning permission, the excavation of top soil, deposit of hardcore to form a track	15.10.15	EN WE/33 issued Appeal lodged – Written Representations Appeal dismissed and notice is upheld New compliance date 13.12.16 16.01.17 – letter before action sent to comply by 13.02.17 or prosecution proceedings to commence

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WE/15/00134/ CONACC (Steven Pattie)	Land West Of Hopedene Common Road Hambrook Westbourne	Without planning permission, change of use to a car wash business	20.08.15	EN WE/32 issued Appeal lodged – Written Representation Appeal dismissed – compliance dates of 23.03.16 and 23.05.16 23.03.16 – site visit noted compliance with first part of notice. Further compliance visit required after 23.05.16 27.05.16 – Site visit revealed non-compliance with the notice. 01.06.16 – Letter before action sent. Compliance by 29.06.16 or commencement of prosecution proceedings. 20.09.16 - Further site visit required prior to commencement of prosecution proceedings. 10.01.17 – Prosecution papers forwarded to Legal Services
WE/15/00322/ CONENG (Reg Hawks)	Land west of Jubilee Wood Hambrook Hill North Hambrook	Without planning permission the construction of a storage compound	20.01.16	EN WE/34 issued Compliance date 02.06.16 14.09.16 - application refused under WE/16/00565/FUL 27.09.16 – letter before action sent with one month compliance following refusal of planning application. 10.11.16 – site visit revealed storage compound demolished. Partial compliance achieved – defer removal of the materials from the land pending outcome of s78 appeal lodged against refusal of WE/16/00565/FUL



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WE/15/00063/ CONWST (Shona Archer)	Land south of Paradise Lane Westbourne Chichester	Untidy Land	13.05.16	S215 Notice WE/25/S215/24 issued Compliance date 10.07.16 26.10.16 – appeal at Magistrates Court upheld and costs of £3873 awarded against the Council. No further action to be taken <b>Remove from next list</b>
WE/15/00363/ CONBC (Shona Archer)	The Woodlands Marlpit Hambrook Westbourne Emsworth	Without planning permission, change of use to the stationing of a mobile home for the purposes of human habitation	03.08.16	EN WE/36 issued Compliance date 16.03.17 Appeal lodged. Hearing – awaiting date
WE/15/00410/ CONHH (Steven Pattie)	Church House Westbourne Road Westbourne	Without planning permission, the erection of a solid metal gate and gate posts, 1.8 metres in height	13.12.16	EN WE/37 issued Compliance date 24.04.17
WE/16/00094/ CONMHC (Reg Hawks)	Racton View Marlpit Lane Hambrook Westbourne	Without planning permission, change of use of the land to a mixed use for agriculture and the stationing of a mobile home for the purposes of human habitation	09.01.17	EN WE/38 issued Compliance date 20.08.17

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WI/14/00365/ CONCOU (Steven Pattie)	Northshore Yacht Limited The Street Itchenor	Without planning permission change of use of the land for the storage of boat moulds	08.04.16	EN WI/21 issued Compliance date 20.11.16 12.1.17 – site visit showed partial compliance achieved. Operator of site confirmed that works would continue once ground has dried out. Continue monitoring to check full compliance with the notice
WI/16/00095/ CONWST (Shona Archer)	Old Haven The Street Itchenor	Untidy land and building	01.09.16	S215 Notice WE/13 S215/26 issued Compliance date 29.01.17 12.1.17 – works carried out
WR/15/00038/ CONMHC (Reg Hawks)	1 Newfields Newpound Wisborough Green Billingshurst	Without planning permission change of use to a mixed use as a dwellinghouse and stationing of a mobile home for the purposes of human habitation	03.09.15	EN WR/23 issued Appeal lodged – Hearing 23.06.16 (Richmond - WSCC) 07.04.16 appeal withdrawn New compliance date 07.10.16 17.01.17 – residential occupation of the caravans has ceased and disconnected from the services and used as ancillary to the dwelling – storage only. <b>Remove from next list</b>
WR/15/00038/ CONMHC (Reg Hawks)	Land south of 2 Newfields Newpound Wisborough Green Billingshurst	Without planning permission change of use of land to the stationing of two mobile homes for the purposes of human habitation	03.09.15	EN WR/24 issued Appeal lodged – Hearing 23.06.16 (Richmond - WSCC) 07.04.16 appeal withdrawn New compliance date 07.10.16 17.01.17 – residential occupation of the caravan has ceased. Now seeking removal of the caravan from the land